

Appendix E: Emergency Response Plan

Company Name: _____

Location: _____

Potential Emergencies (Based on Hazard Assessment)	The following are identified potential emergencies:	
Emergency Procedures	In the event of an emergency (type or general) occurring within or affecting the work site, the (designated person) makes the following decisions and the appropriate key steps are taken:	
Location of Emergency Equipment	Emergency Equipment is located at: _____ Fire Alarm: _____ Fire Extinguisher: _____ Fire Hose: _____ Panic Alarm Button: _____ Other: _____ Other: _____	
Workers Trained in the use of Emergency Equipment (list names of Workers Trained)	_____ _____ _____ _____	
Emergency Response Training Requirements	Type of Training	Frequency

Location & use of Emergency Facilities	The nearest emergency services are located: Fire station: _____ Ambulance: _____ Police: _____ Hospital: _____ Other: _____
Fire Protection Requirements	_____ are located: _____
Alarm & Emergency Communication Requirements	
First Aid	First Aid supplies are located at: _____ First Aid Kit type: _____ Other: _____ First Aiders are: _____ Name: _____ Location: _____ Shift or hours of work: _____ Transportation for ill or injured workers is by: _____ Call: _____
Procedures for Rescue & Evacuation	In case of (type of emergency/evacuation) _____
Designated Rescue & Evacuation Workers	The following workers are trained in the rescue and evacuation: Name: _____ Location: _____ Name: _____ Location: _____

Completed on: _____

Signed: _____